

**South Branch Township
December 9, 2025
Regular Board Meeting
Approved**

Meeting called to order at 7:00 p.m. Attending: Sylvester, Nelson, and Lewis. Janisse and Barritt, absent.

Pledge of Allegiance.

Motion by Nelson and second by Lewis to accept agenda as presented. Ayes: All. Nays: None.
Motion passed.

Motion by Nelson and second by Lewis to accept consent agenda, November Regular Meeting Minutes, November bills and invoices paid, the Treasurer's Report, Fire/EMS Report, and projected bills for December. Ayes: All. Nays: None. Motion passed.

Fire/EMS:

FEMA reimbursement is officially closed for Ice Storm 2025. We will be receiving funds shortly.

Motion by Sylvester, second by Nelson to approve payment of \$1,314.00 for Fire Programs software support.

Ayes: All. Nays: None. Motion passed.

Reviewed Committee and Commission reports. Reviewed Planning Commission minutes. Reviewed Zoning report. ZBA updated. Road Committee report reviewed.

Old Business: None

New Business: FYI – CCRC road invoice for Steckert Bridge and Deerheart Valley.

New contract from Waste Mgmt. **Motion** by Nelson, second by Lewis, to approve new contract for the township. Ayes: All. Nays: None. Motion passed.

Tentative Budget Date: Week of Jan 18th, wait to confirm with trustees and fire chief.

Motion by Nelson, second by Lewis to approve BOR members for the 2025-2026 sessions. Greg Stansbury, Mary Colman, Kathy Jones, Roxanne James. Ayes: All. Nays: None. Motion passed.

Motion by Nelson, second by Lewis, to adopt the Poverty Exemption Asset Test. Ayes: All. Nays: None. Motion passed.

Motion by Nelson, second by Lewis, to assign Megan VanWormer as administrator for BS&A.

Roll Call: Sylvester, Aye. Lewis, Aye. Nelson, Aye. Motion passed.

Treasurers' office open December 30, 2025, from 9:00 – 5:00 to accept property tax payments.

Public Comment.

Meeting adjourned 7:35 pm

Brenda Nelson, Clerk